**Finance Systems Administrator**

Reporting to Finance Transformation Manager

Founded in 2014 in the Czech Republic, Rohlik is the European leader of e-grocery in Central Europe. Already active in the Czech Republic ([Rohlik.cz](http://rohlik.cz/)), Hungary ([Kifli.hu](http://kifli.hu/)) and Austria ([Gurkerl.at](http://gurkerl.at/)), and now also in Germany ([Knuspr.de](http://knuspr.de/)). By owning its end-to-end operations, including all technology in-house, Rohlik provides a superior customer experience and the freshest food from local farmers and artisans, as well as a broad supermarket selection.

**Department Overview**

Finance transformation team is a part of the fast growing Group Finance team and shared services team based in Prague. We take care of implementing the new ERP system and other related applications as well as ensuring smooth and automated interfaces to other core company and external systems.

**Role Overview**  
We are looking for a Finance Systems Administrator to join our expanding finance team as a liaison between Netsuite and other related applications and the team. This role will work closely with our agile squads and product owners as well as our senior finance management to support NetSuite, Anaplan and Acubiz.

**What we expect from you**

* Provide functional and technical support to cause and resolve operational issues and work with teams in month/quarter close activities in case of any errors.
* Support the project and development activities for improvement of processes as well as international expansion. Participate in description and validation activities of customized solutions.
* Oversee technical design and system configuration for finance systems, including integrations to other key systems.
* Conduct gap-analysis and work with teams to customize and enhance individual systems functionality to support growth.
* Master data and user access rights management.

**What we look for**

* Comfortable implementing and interfacing internal and external systems.
* 1-3+ years working with both IT and business teams on systems administration and implementation preferably in high-growth sectors.
* Experience with understanding and troubleshooting technical problems.
* Great interpersonal and communication skills - you will be in contact with lots of people

**KPI’s typical for the position**

* Resolving operational issues in a timely manner.
* Ensuring smooth implementation and operation of systems interfaces

**What we offer**

* Your work will have a direct impact on the company's results
* We will implement your good ideas almost immediately – not waiting for the approval of the headquarters somewhere in the world
* You will not be bound by corporate processes
* Your work has to be innovative and meaningful, we do not want to follow trends, but set them
* Last but not least, we mainly offer a fair reward and the possibility of professional growth and education, also a great bunch of people around and a legendary company events

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